

TENDRING DISTRICT COUNCIL

AGENDA

For the meeting to be held on Tuesday, 11 September 2018

**Prayers**

**1 Summons to Council (Pages 1 - 2)**

**2 Apologies for Absence**

The Council is asked to note any apologies for absence received from Members.

**3 Minutes of the Last Meeting of the Council (Pages 3 - 16)**

The Council is asked to approve, as a correct record, the minutes of the Council Meeting held on Tuesday 3 July 2018.

**4 Declarations of Interest**

Councillors are invited to declare any Disclosable Pecuniary Interests or Personal Interest, and the nature of it, in relation to any item on the agenda.

**5 Announcements by the Chairman of the Council**

The Council is asked to note any announcements made by the Chairman of the Council.

**6 Announcements by the Chief Executive**

The Council is asked to note any announcements made by the Chief Executive.

**7 Statements by the Leader of the Council**

The Council is asked to note any statements made by the Leader of the Council.

*Councillors may then ask questions of the Leader on his statements.*

**8 Statements by Members of the Cabinet**

The Council is asked to note any statements made by Members of the Cabinet (Portfolio Holders).

*Councillors may then ask questions of the Portfolio Holders on their statements.*

**9 Petitions to Council**

The Council will consider any petition(s) received in accordance with the Scheme approved by the Council.

There are none on this occasion.

**10 Questions Pursuant to Council Procedure Rule 10.1**

Subject to the required notice being given, members of the public can ask questions of the Leader of the Council, Portfolio Holders or Chairmen of Committees.

The Chairman shall determine the number of questions to be tabled at a particular meeting in order to limit the time for questions and answers to half an hour.

There are none on this occasion.

**11 Questions Pursuant to Council Procedure Rule 11.2 (Pages 17 - 20)**

Subject to the required notice being given, Members of the Council can ask questions of the Chairman of the Council, the Leader of the Council, Portfolio Holders or Chairmen of Committees or Sub-Committees.

The time allocated for receiving and disposing of questions shall be a maximum of 45 minutes. Any question not disposed of at the end of this time shall be the subject of a written response, copied to all Members unless withdrawn by the questioner.

Four questions have been received, on notice, from Members.

**12 Report of the Leader of the Council - Urgent Cabinet or Portfolio Holder Decisions**

The Council will receive a report on any Cabinet decisions taken as a matter of urgency in accordance with Access to Information Procedure Rule 17.4, Budget and Policy Framework Procedure Rule 6(b) and/or Overview and Scrutiny Procedure Rule 18(i).

There is no such report on this occasion.

**13 Minutes of Committees (Pages 21 - 46)**

The Council will receive the minutes of the following Committees:

- (a) Resources and Services of Monday 2 July 2018;
- (b) Standards of Monday 23 July 2018;
- (c) Audit of Thursday 26 July 2018; and
- (d) Resources and Services of Monday 30 July 2018.

**NOTE:** The above minutes are presented to Council **for information only**. Members can ask questions on their contents to the relevant Chairman but questions as to the accuracy of the minutes **must** be asked at the meeting of the Committee when the relevant minutes are approved as a correct record.

**14 Motion to Council - "Free Swimming Lessons for Children" (Pages 47 - 48)**

The Council will consider a motion, notice of which has been given by Councillor Pemberton, in accordance with Council Procedure Rule 12.

**15 Motion to Council - "Proposed Planning Condition re: Dust Suppression at Development Sites" (Pages 49 - 50)**

The Council will consider a motion, notice of which has been given by Councillor Bray, in accordance with Council Procedure Rule 12.

**16 Recommendations from the Cabinet**

The Council is asked to consider any recommendations submitted to it by the Cabinet.

There are none on this occasion.

**17 Reports Submitted to the Council by an Overview and Scrutiny Committee**

The Council is asked to consider any reports submitted to it by an Overview and Scrutiny Committee.

There are none on this occasion.

**18 Report of the Chief Executive - A.1 - Change of Name of a Political Group on Tendring District Council (Pages 51 - 52)**

The Council is asked to note the change of name of a political group on Tendring District Council.

**19 Report of the Chief Executive - A.2 - Change in Membership of Political Groups and a Review of Membership of Committees (Pages 53 - 58)**

To inform Council of recent changes in the membership of the UKIP political group and the consequent dissolution of the Non-Aligned political group.

To also enable Council to consider and formally approve the outcome of a review of the allocation of seats to political groups which has been carried out in accordance with Section 15(1)(e) of the Local Government and Housing Act 1989 and Regulation 17(c) of the Local Government (Committees and Political Groups) Regulations 1990. The outcome of that review has been agreed by Group Leaders.

**20 Report of the Head of Leadership Support and Community - A.3 - Flag Flying Protocol (Pages 59 - 64)**

To seek Council's approval and adoption of a protocol to govern the flying of flags at Clacton Town Hall.

**21 Report of the Monitoring Officer - A.4 - Proposed Revision of Annex E of the Standards Complaints Investigation Procedure (Pages 65 - 68)**

To enable Council to consider and formally approve a proposed revision of Annex E of the Standards Complaints Investigation Procedure, as requested by the Standards Committee at its meeting held on 23 July 2018.

**22 Urgent Matters for Debate**

The Council will consider any urgent matters submitted in accordance with Council Procedure Rules 3(xvi), 11.3(b) and/or 13(q).

## **Date of the Next Scheduled Meeting of the Council**

Tuesday, 27 November 2018 at 7.30 pm - Princes Theatre, Town Hall, Clacton-on-Sea, CO15 1SE

# **INFORMATION FOR VISITORS**

## **PRINCES THEATRE FIRE EVACUATION PROCEDURE**

There is no alarm test scheduled for this meeting. In the event of an alarm sounding, please calmly make your way out of any of the four fire exits in the auditorium and follow the exit signs out of the building.

Please follow the instructions given by any member of staff and they will assist in leaving the building.

Please do not re-enter the building until you are advised it is safe to do so by the relevant member of staff.

The assembly point for the Princes Theatre is in the car park to the left of the front of the building as you are facing it. Your calmness and assistance is greatly appreciated.

## **PUBLIC ATTENDANCE AT TENDRING DISTRICT COUNCIL MEETINGS**

Welcome to this evening's meeting of Tendring District Council.

This is an open meeting which members of the public can attend to see Councillors debating and transacting the business of the Council. However, please be aware that, unless you are included on the agenda to ask a public question, members of the public are not entitled to make any comment or take part in the meeting. You are also asked to behave in a respectful manner at all times during these meetings.

Members of the public do have the right to film or record council meetings subject to the provisions set out below:-

### **Rights of members of the public to film and record meetings**

Under The Openness of Local Government Bodies Regulations 2014, which came into effect on 6 August 2014, any person is permitted to film or record any meeting of the Council, a Committee, Sub-Committee or the Cabinet, unless the public have been excluded from the meeting for the consideration of exempt or confidential business.

Members of the public also have the right to report meetings using social media (including blogging or tweeting).

The Council will provide reasonable facilities to facilitate reporting.

### **Public Behaviour**

Any person exercising the rights set out above must not disrupt proceedings. Examples of what will be regarded as disruptive, include, but are not limited to:

- (1) Moving outside the area designated for the public;
- (2) Making excessive noise;

(3) Intrusive lighting/flash; or

(4) Asking a Councillor to repeat a statement.

In addition, members of the public or the public gallery should **not** be filmed as this could infringe on an individual's right to privacy, if their prior permission had not been obtained.

Any person considered being disruptive or filming the public will be requested to cease doing so by the Chairman of the meeting and may be asked to leave the meeting. A refusal by the member of the public concerned will lead to the Police being called to intervene.